



15 July 2020

## Full opening – September 2020

Dear Parent/Carer,

I hope this letter finds you and your loved ones well.

Further to my letter dated 3 July 2020 and Mr Kibble's correspondence last week, I am writing to detail the school's plan for a full reopening in September. A separate communication will be sent to parents and carers of students at the college by Mrs Bolton.

Since the publication of the guidance on the 2 July we have been exploring the detail of the document and shaping plans which support both excellent learning and student and staff wellbeing.

We aim to maintain year group bubbles and allow all students to attend their normal lessons. The plans will significantly reduce face to face contact, will place an emphasis on hand hygiene and will require students to take a personal responsibility for social distancing; a concept, as detailed in my previous correspondence, virtually impossible to guarantee in a school of our size. Central to our planning is the careful management of student movement taking into account particularly the start and finish of the school day, breaks and lunchtimes and transitions between lessons.

### The start and finish of the school day

With over 1300 students returning to school in September, and a large portion of these potentially arriving by train, we have carefully considered how to manage the flow of students to school, onto the school premises and away from school at the end of the day. It is our feeling that inviting all students to start and finish at the same time in the current circumstances would not promote enough opportunity for them to socially distance, neither when entering and leaving school or whilst travelling to and from.

To this end we will be asking the year 10 and 11 students to arrive at 9.05am in readiness to go straight to their first lesson which will start at 9.10am. The tutor period for these two year groups will be moved to the end of the school day meaning their day will finish at 3.30pm.

For students in years 7-9 they will arrive, as normal, at 8.45am and attend tutor time before lessons. Their school day will finish at 3.10pm.

The above will halve the number of students entering and exiting the school at the same time. It will also allow for the students in years 7-9 to potentially board a different train to that of the year 10 and 11's reducing the numbers at Chertsey station and the possibility of 'mixing' having left the school site.

Parents planning to pick up students from school are encouraged to identify a safe place to do this away from the school gate. Gathering at the school gate will not be permitted for reasons of social distancing.

As and when restrictions are relaxed it would be our intention to return the Year 10 and 11 tutor period to the start of the school day and for all students to finish at 3.10pm.

### Break and lunchtime



The year group 'bubbles' will be maintained at break and lunch times. Each year group will have a designated outdoor space, indoor space and food outlet. The below table details these spaces for each year group from September:

Year	Outdoor space	Covered/eating area	Food outlet
7	Near half of the school yard	Hall, covered table tennis area	Canteen
8	Far half of the school yard	Covered decking area, St Patrick's	Yard shack
9	Left half of the astroturf	St Patrick's	St Patrick's
10	Right half of the astroturf	Gym	St Patrick's shack
11	Tennis courts	Common room/LRC	Common room

Hot food will be on offer at these times but due to the creation of temporary food outlets there will be a reduced menu at both break and lunch. Where possible we would like to encourage students to bring a packed lunch to school.

### Transition between lessons

Plans concerning the movement of students between lessons have focussed on reducing the possibility of face to face contact. To this end we will employ a strict one-way system both through buildings and around the school site, to ensure, as far as is possible, that students do not meet each other face on.

During this time, and for the first half term initially, we will hold the year 7s and 8s on their outdoor space allowing years 9-11 to move quickly to their lessons. This will take 560 students out of circulation and will effectively mean that the student population will move in two halves.

### Risk assessment

The school's detailed risk assessment will be published on the school website under 'About Us > Full Opening - September 2020' by the end of the week. This document will provide some of the finer details of the school's plan. Here you will find information about the hand sanitising stations in each classroom, the external handwashing areas, the deep cleaning programme and curriculum adaptations to name just a few.

You will also find the map of the school site with sectioned areas for the year group bubbles and the one-way system on the website in the same location.

### Start of term arrangements

These arrangements are an update to those detailed in my letter dated 3 July 2020. The complex nature of the guidance is the reason for this change. We have looked carefully at how best to introduce the above plan to students in September and feel that any more than two year groups returning on the same day would threaten our plans around reducing social contact. The return dates and times are detailed below:

Year group	Return date	Time of arrival
7	Thursday 3 September	8.45am
10 & 11	Friday 4 September	9.05am - directed to the tennis courts (Y 11) or astroturf (Y 10)
8 & 9	Monday 7 September	8.45am - directed to the yard (Y 8) and the astroturf (Y 9)



# Salesian School

Enlightening minds, uplifting hearts

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The above dates and times will also be published on the school website. I hope you understand the need for the change. The late publication of the guidance has led to this very late amendment to previously communicated plans.

We would ask that you share the above information with son or daughter when you get the opportunity, so they are aware of the planned adjustments to their experience when returning to us in September.

I apologise that this communication is so long, but I wanted, before we close for the summer, to provide you with as much information as possible about the plan for the full return. It is worth saying at this point that a lot can change over the next 7 weeks, certainly if the last 7 have been anything to go by! I will be meeting with the Leadership Team during the summer to monitor any change and to, if necessary, communicate any relevant information to you before our return in September.

I would like to take this opportunity to wish you all a wonderful summer. We can't wait to see your children in September.

God bless,

Paul Gower | Head of School