

Salesian School - Provider Access Policy Statement 2021

Introduction

This policy statement sets out the arrangements for managing the access of providers to students at Salesian School for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997 and towards fulfilling the Gatsby Benchmarks (published Jan 2018).

Student entitlement

Salesian School Careers Programme provides information on the full range of education and training options available at each transition point.

All students in Years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities and the range of careers pathways available to them
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, employer panel discussions, group discussions and taster events
- To understand how to make applications for the full range of academic and technical courses

Management of provider access requests

Procedure

A provider wishing to request access should contact Lorraine Petheram – Careers Lead

Email: Lpetheram@salesian.surrey.sch.uk

Telephone: 01932 582 577

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity and as the calendar allows. The school will also make available AV and other specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Lead or a member of the Careers team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the Careers Office, School Library and College Learning Resource Centre, which are accessible to students at lunch and break times. All visitors/external speakers will be listed in the careers calendar and weekly briefing.

Existing Opportunities for access include:

The school currently schedules a number of events, integrated into the school careers programme. We are happy to offer providers an opportunity to come into school to speak to students and/or their parents/carers at other mutually agreed times, which is in line with our whole school visitor policy.



	Autumn Term	Spring Term	Summer Term
Year 7	<ul style="list-style-type: none"> - Encouraging STEM Careers session held in PSHE for all students. - Careers presentation by a guest speaker held during PSHE or the Inspire Speakers Programme for all students. - Speakers4Schools Interactive Virtual Talks made available to all students. - Careers Bulletin displayed on the website for students and parents and general literature available for students in careers office, LRC and the Library. - All students have access to 1-2-1 careers advice through Innervate. - Launch of Subject Career Ambassadors for all subjects- linking careers in the curriculum. 	<ul style="list-style-type: none"> - Careers presentation by a guest speaker held during PSHE or the Inspire Speakers Programme for all students. - Speakers4Schools Interactive Virtual Talks made available to all students. - Careers Bulletin displayed on the website for students and parents and general literature available for students in careers office, LRC and the Library. - All students have access to 1-2-1 careers advice through Innervate. 	<ul style="list-style-type: none"> - Introduction to Unifrog careers platform in PSHE for all students. - PSHE employability skills focus for all students. - Careers presentation by a guest speaker held during PSHE or the Inspire Speakers Programme for all students. - Speakers4Schools Interactive Virtual Talks made available to all students. - Careers Bulletin displayed on the website for students and parents and general literature available for students in careers office, LRC and the Library. - All students have access to 1-2-1 careers advice through Innervate.
Year 8	<ul style="list-style-type: none"> - Encouraging STEM Careers session held in PSHE for all students. - Careers presentation by a guest speaker held during PSHE or the Inspire Speakers Programme for all students. - Speakers4Schools Interactive Virtual Talks made available to all students. 	<ul style="list-style-type: none"> - Careers presentation by a guest speaker held during PSHE or Inspire Speakers Programme for all students. - Speakers4Schools Interactive Virtual Talks made available to all students. - Careers Bulletin displayed on the website for students and parents 	<ul style="list-style-type: none"> - Introduction to Unifrog careers platform in PSHE for all students. - PSHE employability skills focus for all students. - Careers presentation by a guest speaker held during PSHE or the Inspire Speakers Programme for all students.



	<ul style="list-style-type: none"> - Careers Bulletin displayed on the website for students and parents and general literature available for students in careers office, LRC and the Library. - All students have access to 1-2-1 careers advice through Innervate. - Launch of Subject Career Ambassadors for all subjects- linking careers in the curriculum. 	<p>and general literature available for students in careers office, LRC and the Library.</p> <ul style="list-style-type: none"> - - All students have access to 1-2-1 careers advice through Innervate. 	<ul style="list-style-type: none"> - Speakers4Schools Interactive Virtual Talks made available to all students. - Careers Bulletin displayed on the website for students and parents and general literature available for students in careers office, LRC and the Library. - All students have access to 1-2-1 careers advice through Innervate.
Year 9	<ul style="list-style-type: none"> - Introduction to Unifrog and career exploration. - GCSE Options and Post 18 Options covered during PSHE for all students. - PSHE employability skills focus for all students. - Career/Curriculum Linking (10-minute, career linked starters across all subjects) - Careers presentation by a guest speaker held during PSHE or the Inspire Speakers Programme for all students. - All students have access to 1-2-1 careers advice through Innervate. - Speakers4Schools Interactive Virtual Talks made available to all students. 	<ul style="list-style-type: none"> - Careers presentation by a guest speaker held during PSHE or the Inspire Speakers Programme for all students. - All students have access to 1-2-1 careers advice through Innervate. - Speakers4Schools Interactive Virtual Talks made available to all students. - Careers Bulletin displayed on the website for students and parents and general literature available for students in careers office, LRC and the Library. 	<ul style="list-style-type: none"> - Careers presentation by a guest speaker held during PSHE or the Inspire Speakers Programme for all students. - All students have access to 1-2-1 careers advice through Innervate. - Speakers4Schools Interactive Virtual Talks made available to all students. - Careers Bulletin displayed on the website for students and parents and general literature available for students in careers office, LRC and the Library.



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Year 10	<ul style="list-style-type: none"> - Selected students begin NCFE L2 Diploma in Occupational studies. - Selected students participate in National Apprenticeship Show. - Careers presentation by a guest speaker held during PSHE or the Inspire Speakers Programme for all students. - All students have access to 1-2-1 careers advice through Innervate. - Speakers4Schools Interactive Virtual Talks made available to all students. - Careers Bulletin displayed on the website for students and parents and general literature available for students in careers office, LRC and the Library. - 	<ul style="list-style-type: none"> - Careers presentation by a guest speaker held during PSHE or the Inspire Speakers Programme for all students. - All students have access to 1-2-1 careers advice through Innervate. - Speakers4Schools Interactive Virtual Talks made available to all students. - Careers Bulletin displayed on the website for students and parents and general literature available for students in careers office, LRC and the Library. - 	<ul style="list-style-type: none"> - PSHE employability skills focus for all students. - Subject-specific assemblies exploring A Levels, BTECs and career aspirations. - Careers Week including work experience, university visit, careers carousel of 40 industry professionals, CV writing & workshops on interview techniques, managing finances, exploring apprenticeships. - Unifrog reflection on careers week. - College Open Day including Oxbridge and vocational provision (Brooklands College visit for selected students) - Careers presentation by a guest speaker held during PSHE or the Inspire Speakers



	<ul style="list-style-type: none"> - Launch of Subject Career Ambassadors for all subjects- linking careers in the curriculum. 		<p>Programme for all students.</p> <ul style="list-style-type: none"> - Aspirations Trip- Oxbridge for selected students. - Speakers4Schools Interactive Virtual Talks made available to all students. - Careers Bulletin displayed on the website for students and parents and general literature available for students in careers office, LRC and the Library. - All students have access to 1-2-1 careers advice through Innervate.
Year 11	<ul style="list-style-type: none"> - Introduction to Unifrog and career exploration. - PSHE employability skills focus for all students. - RONI (Risk of neither in education, employment or training & NEET) provision for up to 10 students providing a leadership team coach to support their academic attainment during Year 11. - Selected students attend National School & College Leavers Show. - Providing face to face support and guidance through applications, 	<ul style="list-style-type: none"> - Year 11 Leadership Team interviews. - College life assembly. - College Taster Day which includes subject lessons, as well as workshops on CV writing, interview techniques, independent learning and Oxbridge. - Careers presentation by a guest speaker held during PSHE or the Inspire Speakers Programme for all students. - All students have access to 1-2-1 careers advice through Innervate. - Speakers4Schools Interactive Virtual Talks 	<ul style="list-style-type: none"> - Year 11 “into College” transition work. - Careers presentation by a guest speaker held during PSHE or the Inspire Speakers Programme for all students. - All students have access to 1-2-1 careers advice through Innervate. - Speakers4Schools Interactive Virtual Talks made available to all students. - Careers Bulletin displayed on the website for students and parents and general literature available for students in



	<p>college visits, 1:1 mentoring.</p> <ul style="list-style-type: none"> - Careers presentation by a guest speaker held during PSHE or the Inspire Speakers Programme for all students. - All students have access to 1-2-1 careers advice through Innervate. - Speakers4Schools Interactive Virtual Talks made available to all students. - Careers Bulletin displayed on the website for students and parents and general literature available for students in careers office, LRC and the Library. - Launch of Subject Career Ambassadors for all subjects- linking careers in the curriculum. 	<p>made available to all students.</p> <ul style="list-style-type: none"> - Careers Bulletin displayed on the website for students and parents and general literature available for students in careers office, LRC and the Library. 	<p>careers office, LRC and the Library.</p> <ul style="list-style-type: none"> -
Year 12	<ul style="list-style-type: none"> - Introduction to Unifrog and extensive research tools linking to preparing applications for UCAS and World of Work. - Cambridge admissions talk at St George's. - Assembly on importance of super-curricular and extra-curricular. - College enrichment programme (Medical Society, Young 	<ul style="list-style-type: none"> - St Hilda's College (Oxford University) visit - College enrichment programme (Medical Society, Young Enterprise, Teaching Internship) - Higher Education Visit (UCAS) Fair - Wednesday Inspire Speakers Programme – guest speakers from STEM, Creative Arts and 	<ul style="list-style-type: none"> - PSHE lessons on job seeking, writing a CV & covering Letter, interview techniques, work experience preparation). - Work Experience Week. - Post 18 options day, which includes guidance on writing a personal statement, workshops on various careers, a parent talk from a university and a local apprenticeship provider.



	<p>Enterprise, Teaching Internship)</p> <ul style="list-style-type: none"> - Wednesday Inspire Speakers Programme – guest speakers from STEM, Creative Arts and Humanities related industry sectors. - All students have access to 1-2-1 careers advice through Innervate. - Speakers4Schools Interactive Virtual Talks made available to all students. - Careers Bulletin displayed on the website for students and parents and general literature available for students in careers office, LRC and the Library. - Launch of Subject Career Ambassadors for all subjects- linking careers in the curriculum. 	<p>Humanities related industry sectors.</p> <ul style="list-style-type: none"> - All students have access to 1-2-1 careers advice through Innervate. - Speakers4Schools Interactive Virtual Talks made available to all students. - Careers Bulletin displayed on the website for students and parents and general literature available for students in careers office, LRC and the Library. - 	<ul style="list-style-type: none"> - College enrichment programme (Medical Society, Young Enterprise, Teaching Internship) - Wednesday Inspire Speakers Programme – guest speakers from STEM, Creative Arts and humanities related industry sectors. - All students have access to 1-2-1 careers advice through Innervate. - Speakers4Schools Interactive Virtual Talks made available to all students. - Careers Bulletin displayed on the website for students and parents and general literature available for students in careers office, LRC and the Library. -
Year 13	<ul style="list-style-type: none"> - National School & College Leavers Show for selected students - CV, cover letter and LinkedIn workshop for selected students - Surrey schools Oxbridge interview evening at St George’s - College enrichment programme (Medical Society, Young 	<ul style="list-style-type: none"> - Year 13 careers interviews with professionals for all students. - Year 13 Leadership Team interviews. - College enrichment programme (Medical Society, Young Enterprise, Teaching Internship) - Wednesday Inspire Speakers Programme – guest speakers from 	<ul style="list-style-type: none"> - College enrichment programme (Medical Society, Young Enterprise, Teaching Internship) - Wednesday Inspire Speakers Programme – guest speakers from STEM, Creative Arts and humanities related industry sectors . - All students have access to 1-2-1 careers advice through Innervate.



	<p>Enterprise, Teaching Internship)</p> <ul style="list-style-type: none"> - Wednesday Inspire Speakers Programme – guest speakers from STEM, Creative Arts and humanities related industry sectors. - Preparing for Post-18 Pathways -independent living; budget planning and practical life skills. - Apprenticeship Workshops -A-Z of preparing for research, application, interview and assessment centre stages. - All students have access to 1-2-1 careers advice through Innervate. - Speakers4Schools Interactive Virtual Talks made available to all students. - Careers Bulletin displayed on the website for students and parents and general literature available for students in careers office, LRC and the Library. - Launch of Subject Career Ambassadors for all subjects- linking careers in the curriculum. 	<p>STEM, Creative Arts and humanities related industry sectors .</p> <ul style="list-style-type: none"> - All students have access to 1-2-1 careers advice through Innervate. - Speakers4Schools Interactive Virtual Talks made available to all students. - Careers Bulletin displayed on the website for students and parents and general literature available for students in careers office, LRC and the Library. - 	<ul style="list-style-type: none"> - Speakers4Schools Interactive Virtual Talks made available to all students. - Careers Bulletin displayed on the website for students and parents and general literature available for students in careers office, LRC and the Library.
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Please speak to our named Careers Lead to identify the most suitable opportunity for you.



Approval and review

This policy will be reviewed annually by the Careers Lead and a member of the Senior Leadership Team.

Next review: September 2022

Approved by The Governors

September 2021

